

MOSPA BOARD OF DIRECTORS MEETING MINUTES

Coral Gables – Lansing
September 16, 2016

MEMBERS PRESENT: Julie Boss, Madonna Carpenter-Jackson, Leigha Compson, Kim Cory, Jessica Edwards, Sharon Ganssley, Tammy Kelley, Ginger Mason, Holly McKee, Sheree Price, Michelle Quarton, Sue Tarrow, Anwar Thomas, and Terri West

CALL TO ORDER/PRESIDENT'S COMMENTS

- The meeting was called to order by President Boss at 10:11 a.m. and welcomed everyone to the meeting
- Welcome to Jessica Edwards from Monroe Community College – from Region 8
- President Boss asked if anyone was interested in the At-Large position currently vacant. Past President Carpenter-Jackson said she had several people who showed interest and reached out to them with no reply
- Member Mason volunteered for the position however asked for assistance, Secretary Ganssley volunteered to help
- President Boss asked for any additions/corrections to the agenda before the meeting begins

INSTALLATION OF OFFICERS

- President Boss tabled installation of officers until new business is discussed

MINUTES/SECRETARY'S REPORT

- Minutes from the June 3, 2016 were reviewed. No corrections were made.
Motion by President-Elect McKee to accept the June 3, 2016 minutes, 2nd by Member Quarton
Motion Carried

TREASURER'S REPORT

- Treasurer Kelley stated beginning balance was \$13,377.29
- A check in the amount of \$9,116.63 was received from Ferris State University from the conference registrations
- Current checking account balance is \$22,493.92
- Treasurer Kelley reminded the Board that we still have a \$10,000 CD at 5/3 that will be due in November. Discussion will be held at the November meeting regarding the CD
- Past-President Carpenter-Jackson stated that a \$3,500 retainer has been sent to Carolyn Miller, our 2017 State Conference Keynote speaker
- Secretary Ganssley suggested that Board be provided with a detail sheet of expenses and income at each meeting
- It was noted that the President and Treasurer will always be on the accounts
Motion by President-Elect McKee to accept the June 3, 2016 treasurer's report, 2nd by Past President Carpenter-Jackson
Motion Carried

MEMBERSHIP REPORT

- President Elect McKee stated that we needed clarification of our non-profit status and that the constitution and by-laws will address membership, however we are currently waiting for a reply from our attorney who is reviewing the constitution and by-laws for the board
- It was reminded that the membership dues were suspended for this past year

CONFERENCE COMMITTEE REPORT

- Conference Chair Quarton stated that some of the conference committee met over the summer at Boyne Mountain. They met with the coordinator, viewed the facilities, discussed breakout sessions, and schedules, etc. She shared with the Board some of amenities of Boyne Mountain
- Conference Chair Quarton again expressed the frustration she had with Ferris State University last year. She has decided to do the registrations herself with Oakland Schools agreeing to be the fiduciary and take on the SCHECH's process. The board thanked Conference Chair Quarton for taking this on again
- We are currently in a 5 year contract with Boyne Property which includes the Inn of Bay Harbor, Boyne Mountain and Boyne Highlands

AWARDS REPORT

- Member Mason will get with Secretary Ganssley to review forms and process from the past. Member Mason would like to have forms ready for November meeting

WEBSITE REPORT

- Member West reported that there were no problems with the website
- Past President Carpenter-Jackson suggest that the text be less intensive, she and Member West will discuss after the meeting

REGIONAL REPORTS

- Sue Tarrow from region 10 announced their conference will be held on December 9, 2016 at the William Ford Career Tech Center. The topic is on Brain/Student Learn and React –registration is \$55, an invite was made to all
- Drive-in conferences will be discussed during unfinished business

MDE and WDA UPDATES

Post-Secondary

- State Liaison Price needs to identify a fiduciary for the grant for the conference. Discussion that possibly Ferris State University as she has used them in the past, or possibly Washtenaw Community College
- Her department has changed their name and is now called the Talent Investment Agency/Workforce Development Agency. Wanda Stokes is their new department director
- A new system to approve grant applications has been put into place, hoping all applications will be reviewed and awarded by the end of October
- Reminded members that the TRENDS conference will be held October 20-23 at the Marriot in Detroit with a pre-conference session with Kevin Sutton. He spoke at the MOSPA conference on legal of issues of LGBTQ
- A Data Reporting workshop will be held on October 20th at Wayne Community College from 1 pm- 4 pm. She will send out information

Secondary

- State Liaison Felder was unable to attend the meeting but passed along some information to share
- The Special Pops Bulletin will be published in November, please let her know if you have any stories to share
- She has been working on a project to link secondary and post-secondary data together. It will be located on Mischooldata.org. Both secondary and post-secondary staff will be able to see student-level information on the Student Pathways file (i.e. college enrollment, coursework, cumulative credit, program and award information, GPA's earned by MI high school graduates and MI college and university students). More info to come

UNFINISHED BUSINESS

- Liability Insurance - President Boss discussed liability insurance quotes – still have questions of 1. How much coverage do we need? 2. Who do we cover? It was decided that we talk to our attorney and get those questions answered first before we get additional quotes
- Storing of Records – Conference Chair Quarton stated she had room but should be Executive Board member, President Elect McKee volunteered to store the records at this time and digitalize them. Member Price stated whoever is the fiduciary for post-secondary will need to keep those records
- Constitution/By-Laws – Past President Carpenter-Jackson asked that this discussion be tabled until the next meeting
- Regional Conferences - President Elect McKee volunteered to help “activate” the idea of drive-in conferences. The idea would be that the State Board determine a topic that could be delivered to 3-4 regional areas. Please send any topics to President Elect McKee. Need a committee to develop post-secondary topics and to host a drive-in conference

NEW BUSINESS

- President Boss had a discussion with the attorney who recommended that the President and Treasurer not be on the same election schedule. With that recommendation, effective immediately President Elect McKee will take over the President position and current President Boss will resume her region 2 representative position. Executive Board approved the change of President
- President McKee’s term will be for 2 years (2016-2018) and Treasurer Kelley term will end June 2017
- Member Mason has accepted the At-Large Representative position
Motion by President McKee to appoint Member Mason at the At-Large Representative, 2nd by Secretary Ganssley Motion Carried
- Discussion was held on filling the President Elect position. President McKee stated that the appointment can be made at the November meeting or be put on the May ballot for a 1 year term

ANNOUNCEMENTS

- There were no announcements

Motion by Past President Carpenter-Jackson to adjourn the meeting, 2nd by Member West Motion Carried

The meeting adjourned at 11:56 a.m.

Submitted by Member Ganssley, Board Secretary

